

**DIOCESE OF SALT LAKE CITY**

27 C Street  
Salt Lake City, UT 84103

**APPLICATION FOR EMPLOYMENT IN CATHOLIC SCHOOLS**

Position for which you are applying \_\_\_\_\_ Date of application \_\_\_\_\_

\_\_\_\_\_  
Last Name (Maiden) First Name Middle Initial Title Home phone #/Area

\_\_\_\_\_  
Home address City and State Zip Code Social Security Number

\_\_\_\_\_  
Place of Birth Date of Birth Name of Spouse U.S. Citizenship?  
YES NO

If employed, how soon could you start working? \_\_\_\_\_ Physical Condition \_\_\_\_\_

Do you have a valid Driver's License? Yes No # \_\_\_\_\_ Religion \_\_\_\_\_

**Educational Background**

Level of School	Name of School	School Address	Dates Attended	Diploma, Degree or Certificate
High school				
College or University				
Trade/Business School				
Night/Extension				
Other				

**Employment References**

List below your full-time previous work experience for the past 5 years beginning with the most recent and working back. Use additional paper if more space is needed for information. Attach Resume if possible.

Employer's Name	Employment Address	Phone number	Supervisor	Dates Employed	Monthly Salary	Duties

### Personal References

List three persons (not a relative or employer) that will be able to give information about your qualifications for the position for which you are applying. Include pastor or minister.

Name	Phone Number	Address	Occupation/Profession	Relationship

Have you ever been terminated by a previous employer? \_\_\_\_\_ If yes, explain.

\_\_\_\_\_

Have you ever been convicted for any violation of the law? \_\_\_\_\_ If yes, explain:

\_\_\_\_\_

Former employers and above references will be asked to verify your personal reliability, work history and other related data. The information I have provided on this application is accurate to the best of my knowledge and may be verified. I agree to execute any releases necessary to permit the Diocese of Salt Lake City to obtain information and records of prior employment, or of any judicial and law enforcement histories addressed in this questionnaire.

Signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE READ BEFORE SIGNING

**I CERTIFY THAT ALL ANSWERS GIVEN BY ME ARE TRUE, ACCURATE AND COMPLETE, I UNDERSTAND THAT THE FALSIFICATION, MISREPRESENTATION OR OMISSION OF FACT ON THIS APPLICATION (OR ANY OTHER ACCOMPANYING OR REQUIRED DOCUMENTS) WILL BE CAUSE FOR DENIAL OF EMPLOYMENT OR IMMEDIATE TERMINATION OF EMPLOYMENT, REGARDLESS OF WHEN OR HOW DISCOVERED.**

Questions regarding this statement should be directed to any employment interviewer before signing. The application will be given every consideration, but its receipt does not imply that the applicant will be employed.

I authorize the investigation of all statements and information contained in this application. I release from all liability anyone supplying such information and I also release the employer from all liability that might result from making an investigation.

I acknowledge that I have read and understand the above statements and hereby grant permission to confirm the information supplied on this application by me.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE